

## KPSQ-LP 97.3 FM

### PROGRAM APPLICATION CHECKLIST and RESOURCES

APPLICANTS PLEASE TAKE THIS FORM WITH YOU!

- \_\_\_\_\_ Submit a Program Proposal.
- \_\_\_\_\_ Review Proposal with members of the Programming Committee.
- \_\_\_\_\_ Attend an FCC Regulations Class and complete quiz satisfactorily. Alternatively, access class materials and submit quiz online.
- \_\_\_\_\_ Sign up for Volunteer Service to KPSQ (see Volunteer Opportunities form).
- \_\_\_\_\_ Become standing member of one KPSQ's committees (optional, according to interest). Committees are: Fundraising & Events, Volunteers, Operations & Tech, Governance, Outreach & Media, Programming (see Working Committees Descriptions document).
- \_\_\_\_\_ Attend Studio Equipment training and achieve proficiency in studio use.
- \_\_\_\_\_ Attend Audacity Training Courses (optional, according to programmer needs).
- \_\_\_\_\_ Studio session(s) practice with experienced mentor, "on the air" or equivalent.
- \_\_\_\_\_ Provide an audio demo of your show. Length of demo should be sufficient to enable Programming Committee evaluation.
- \_\_\_\_\_ Provide a short description of your show which can be used to promote the show to the Programming Committee, to the public, and to underwriters.
- \_\_\_\_\_ Programming Committee Review for approval, or suggestions for revisions.
- \_\_\_\_\_ Seek Underwriting support for your show and / or the station.
- \_\_\_\_\_ Sign KPSQ Programmer Contract (under development).

Note: Your situation and schedule may require you to complete the above tasks in a different order, and you may do so when reasonable.

Note: Audio demos may be submitted at any time in the process. Programmers will acquire any additional skills they might need to produce a demo show as they complete the various course and practice offerings.

Note: These procedures are a work in progress. While we expect these procedures to become the standard, KPSQ reserves the right to modify the requirements for broadcaster approval.